



IN REPLY
REFER TO

MMPOA
PROCLTR 97- 19

DEFENSE LOGISTICS AGENCY
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JUN 30 1997

MEMORANDUM FOR PROCLTR DISTRIBUTION LIST

SUBJECT: Single Process Initiative (SPI) and New Contracts

This PROCLTR forwards the attached memorandum from the Principal Deputy Under Secretary of Defense (Acquisition and Technology) (PDUSD(A&T)), dated April 30, 1997, regarding the above subject, for information and appropriate action. The PDUSD(A&T) memorandum advises that the implementation of single processes has been successful. However, companies that have implemented the initiative have suggested that some DoD issued solicitations continue to include military or Federal specifications for which the government has agreed to accept alternative single processes. In some instances, companies have been considered nonresponsive when they asked to substitute an accepted single process for solicitation specifications. The decision to accept a contractor's single processes instead of those in military or Federal specifications is made by a Management Council, which consists of representatives from the Defense Contract Management Command, Defense Contract Audit Agency, Military Departments, and Defense Agencies.

The memorandum further advises that when a Management Council has accepted a contractor's single process as a substitute for solicitation specifications, we shall accept those single processes as responsive to solicitations for new contracts. Exceptions to this policy must be approved by the Head of the Contracting Activity without authority of redelegation.

The Defense Acquisition Regulation Council will issue Defense Federal Acquisition Regulation Supplement (DFARS) coverage establishing the policies and procedures for allowing a vendor to propose their accepted SPIs. Publication of the DFARS coverage as an interim rule in the *Federal Register* is imminent.

This PROCLTR expires upon dissemination to contracting personnel. The point of contact is Ms. Diana Maykowskyj. Ms. Maykowskyj may be reached at (703) 767-1364 or DSN 427-1364, and her E-mail address is: diana_maykowskyj@hq.dla.mil.

Attachment

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ACQUISITION AND
TECHNOLOGY

THE UNDER SECRETARY OF DEFENSE
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APR 30 1997

MEMORANDUM FOR SERVICE ACQUISITION EXECUTIVES
COMMANDER IN CHIEF, SPECIAL OPERATIONS COMMAND
DIRECTORS OF DEFENSE AGENCIES
DIRECTOR, DEFENSE PROCUREMENT

SUBJECT: Single Process Initiative and New Contracts

Implementation of single processes at contractor facilities has been successful. We have accepted 408 initiatives at 160 contractor facilities and dozens more are under consideration. Companies that have implemented the initiative indicate, however, that some DoD issued solicitations include military or federal specifications for which the government has agreed to accept alternative single processes. In a few instances, companies have been considered nonresponsive when they requested to substitute an accepted single process for a solicitation specification.

The Department of Defense accepts contractor single processes in lieu of specific military or federal specifications, following the decision of a Management Council made up of representatives from the Defense Contract Management Command, Defense Contract Audit Agency, and the Military Departments. When contractors propose Management Council accepted single processes as substitutes for solicitation specifications, those single processes shall be accepted. Exceptions to this policy must be approved at the Head of Contracting Activity/Program Executive Officer (HCA/PEO) level without authority of redelegation. I direct all DoD source selection officials take action to assure this occurs. In addition, the Director, Defense Procurement will promulgate a DFARS provision to provide for contractor identification of previously accepted substitute processes in response to solicitations and the normal presumption of government agreement to the substitution.

R. Noel Longuemare
Principal Deputy

